**Guidelines for Preparing Extended Abstracts**

This document provides the basic guidelines for preparing the extended abstract for AMCEHA 2019. Although the accepted abstracts only will be published in the conference proceedings, the authors are requested to submit an extended abstract along with the abstract for review purpose.

The extended abstract should not exceed four (4) pages. **The authors are requested to prepare the abstracts and extended abstracts without the names and affiliations of authors in the text or on the title page to facilitate the double-blind review process. Self-identifying citations and references in the text should also be avoided.**

The extended abstract should be prepared on an A4-sized paper with 25 mm margins on all sides and typed with single spacing using size 11pt Calibri font; it should be submittedin either PDF or MS Word format, using the submission link provided in the AMCEHA 2019 website.

Authers are advised to prepare the extended abstracts according to the structure given below under the following headings: introduction, methods, results and discussion, conclusion, and references.

**INTRODUCTION (Calibri, Bold, 12pt)**

This section should state the research problem, present the scope and objective of the research, and briefly review the relevant literature.

**METHODS (Calibri, Bold, 12pt)**

The research methodology must be clearly stated and described in sufficient detail or with appropriate references.

**RESULTS AND DISCUSSION (Calibri, Bold, 12pt)**

The findings and arguments of the research work should be explicitly described and illustrated. All the tables, images and figures should be centered and numbered. Figure captionshould be placed under the figure or image, and the table header should be placed at the top. Sources (if any) of the tables, figures and images should be indicated right under the respective tables, figures and images.

**CONCLUSION (Calibri, Bold, 12pt)**

Conclusion should include the principles and generalisations inferred from the results, any exceptions to, or problems with these principles and generalisations, theoretical and/or practical implications of the research work, conclusions drawn and recommendations.

**REFERENCES (Calibri Bold, 12pt)**

References should be listed either in numerical or alphabetical order.